

HE KUPU HOU: NGĀ MAHI KAUTE

ACC levy	utu āwhina hunga whara
accountancy fees	utu tatauranga
accounts payable	nama mai
accounts receivable	nama atu
accumulated funds	tahua
accrual accounting	nama mai, nama me utu
advertising	pānui
assets	hua
audit fees	utu tātari kaute
budget	pūtea
cash flow statement	whiwhinga, whakapaunga
cleaning	tahitahi
consultancy fees	utu tohutohu
current assets	hua wātea
depreciation	whakahekenga wāriu
electricity	hiko
entertainment expenses	manaaki manuhiri
expenses	whakapaunga
financial statement	pūrongo pūtea
fixed assets	hua pūmau
freight and cartage	kawekawe
Fringe Benefit Tax	tāke hua whakawhiwhi
general expenses	whakapaunga whānui
Goods and Services Tax	tāke hokohoko
hire of equipment	rihi taputapu
insurance	inihua
interest	hua moni
investments	pūtea penapena
liabilities	taunaha
library books	pukapuka, rīpene
loss on sale of asset	moni hapa i te hekenga wāriu
motor vehicle expenses	utu waka
petty cash	pūtea iti
postage	pane kuini
prepayments	utu tōmua mai
printing	tānga
prior period adjustment	whakatikanga wā hipa
rates	tāke nohoanga
recruitment expenses	kimi kaimahi
rent (office)	rihi tari
rental (carpark)	rihi tūnga waka
repairs and maintenance	whakatikanga taputapu
revenue	whiwhinga
salaries	utu-ā-tau
statement of financial position	āhua o te pūtea
statement of income and expenditure	pūrongo whiwhinga, whakapaunga
telephone, tolls, fax	waea, waea whakaahua
training	whakangungu
travel	hāereere
wages	utu-ā-hāora

Kia hoki ake au ki aku whārua, ki aku tuarā tōtara, hei whakairinga i aku kawenga. *He whakataukī.*

Kaua e pātai he aha tā tō whenua ki a koe, engari ko tāu ki tō whenua. *John F. Kennedy*