RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1937.

		Receipts.				£	s.	d.			Payments.		£	s.	d.
Sundry debtors						230,706	3	5	Salaries				72,167	15	8
Publications						3,620	2	9	Wages				42,117	5	9
Sales			£	s.	d.				Allowances to office	rs perfor	ming highe	er duties	206	9	5
Stationery			1.	1.0	6				Overtime				9 407	14	0
Second-hand type	ewriters		40	0	0				Purchases—						
Stores			0	3	0				Paper, stationery	, &c.			75,246	12	1
Waste products			29	18	8				Stores, &c.				7,510	5	6
· Machinery			78	15	5				Freight, cartage, in	surance,	& c.		11,621	7	2
						150	7	7	Machinery (new, an	d repairs	to)		8,405	14	9
Refunds									Type metal					0	5
Salaries and wage	88		134	16	3				Type and printing	naterial			24	9	3
Exchange			2	1	4				Monotype extras				343	2	4
Freight			2	1	2				Fuel, gas, power, li	ght, and	$_{ m water}$			4	6
Postages			32	9	1				Medical services						4
Stationery			0	2	3				Office equipment, &	œ.			126	18	11
<u>.</u>						17I	10	1	Postages and telegr					0	2
									Telephone services					14	
									Window-cleaning, r					10	6
									Proportion of rent,			oner's Office	316	0	0
									Wages—Cleaners, v	vatchmer	ı, &c.		1,512		11
									Proportion of cost	of messer	igers' unifo	orms		0	-
									Audit fee				100		0
									Repairs to premises	٠			440		5
									Maintenance of fire	-alarms					2
														18	1
								i	Grant to cover tra	zelling-ex	penses to	Australia	150	0	0
									Grants to widows	of deceas	ed officers	(equivalent			
														11	0
									Refunds to Departs	aents for	publicatio:	ns, &c., sold	3,181	3	
									Balance to Treasur	y Adjust	ment Acco	unt	3,897	5	11
						£234,648	3	10					£234,648	3	10

Trading Account for the Year ended 31st March, 1937.

	£ s. d. 26,487 8 10 53,051 16 11	£	s.	d.	Sales— Manufacturing Less work in March, 1936	progress,	31st	£ 184,885 15,143	4		£	s.	d.
7 / 7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	79,539 5 9	,			1	••	• •	169,742					
Less stock on hand, 31st March, 1937	36,892 3 6				Add work in								
Stationery—		42,647	2	3	March, 1937	• •	• •	13,547	7	. 4			
Stock at beginning	$\begin{array}{cccccccccccccccccccccccccccccccccccc$				Stationery Publications			183,289 41,205 9,922	$\begin{array}{c} 11 \\ 5 \\ 4 \end{array}$	$egin{matrix} 1 \\ 0 \\ 4 \end{bmatrix}$			
	40,596 0 5				Typewriters			9,968	6				
Less stock on hand, 31st March, 1937	9,290 0 10	31,305	19	7	Discounts received	••		• •			$244,385 \\ 259$	$\frac{7}{13}$	2 8
	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	22,000											
	$15,292\ 10\ 6$												
Less stock on hand, 31st March, 1937	12,433 1 11	2,859	8	7									
Typewriters— Stock at beginning	10,369 5 10	2,000		·									
Less stock on hand, 31st March,	10,523 13 5												
1937	1,537 5 11	8,986	7	6									
Wages (establishment)	77,201 19 2 23,339 6 3 7,819 11 4												
Freight (inward)	10,116 16 0												
Lighting (proportion)													
Fuel	200 1												
Water	$186 \ 4 \ 0$	120,464	10	1									
Balance transferred to Profit and L	oss Account	38,381		7									
		£244,645	0	10							£244,645	0	10