

- (iv.) Map showing the postings to the Garrison Artillery companies (if any) in the group. (Staff Officer to Coast Defence Commander.)
- (v.) Map showing the postings to the Medical units in the group. (Posting Officer for Medical units.)
- (vi.) Map showing the posting to Senior Cadet Companies in the group. (Staff Officer for Senior Cadets.)
- (c.) There will be no posting to the Army Service Corps. Those shown on form M.T. 7, 3 (c) and 3 (d), will be posted (by an Officer i/c Area-group) to the Railway Corps and Post and Telegraph Corps respectively. No maps will be required in this case. The detailed organization of these corps is still under consideration.

5. (a.) Each map will show the subdivision of the area-group into company, squadron, or corresponding areas as described in the first half of paragraph 11 of Circular Memo. No. 54/11, of 30th June, 1911. The proposed drill centres in each company, &c., area will be clearly shown, and each company, squadron, or corresponding area will be named after the company, squadron, &c., which it is to furnish. The purpose of these maps is to show clearly the organization of the various arms down to the lowest administrative body—i.e., the squadron, company, &c. It is, of course, realized that it may not be possible to carry out at once in its entirety the principle of allotting every soldier and cadet to a drill centre within one hour's journey of where he lives; it is inevitable that a few must be outside this radius; but this detailed development of the organization, as described in Circular Memo. 54/11, must be borne in mind by those responsible for the posting. It is not, however, necessary to complicate the maps now being asked for by endeavouring to show on them the allotment of each individual to a definite drill centre. Nevertheless, it must be clearly understood that every man must now, for purposes of administration, be posted definitely to a squadron, battery, company, section of an ambulance, &c.; until this is done he cannot be enrolled, clothed, and armed. The question of how men beyond the radius of compulsory attendance from a drill centre are to be trained must be for the further consideration of the regimental and company, &c., authorities; such cases can only be solved by the exercise of ingenuity on the part of those intimately acquainted with local conditions. There is a solution to be found in every such case if it is sought.

(b.) The drill centres must be shown, and must be carefully chosen. The more closely the drill centres of the various arms can be made to coincide, the greater will be the facilities for training, since the visits of the permanent instructors will be the more easily arranged; also, since much of the preliminary training required at ordinary drills is common to the different arms, members of the different arms will often be able to attend and be drilled simultaneously at the same centre.

(c.) Each battery, Garrison Artillery company, Field company of Engineers, and Signal company should be drawn from one centre, as it is necessary to their efficiency that they should train as units. This is not the case with Field Ambulances, the organization of which should include section centres, so as to provide for the inclusion of men in outlying districts. Ammunition columns should not be recruited up to more than a quarter of their establishment.

6. It is realized that the postings carried out by the Posting Committees must remain subject to some alteration as regards the interior organization of units. The final adjustments will be made gradually by regimental authorities, who are, of course, at liberty to transfer individuals from squadron to squadron, or company to company, &c., within their units in order to facilitate attendance at drills and parades.

#### RETURNS TO BE APPROVED.

7. The posting returns (maps), on receipt at District Headquarters, will be carefully studied and checked by O.C. Districts, and will be submitted by them to Headquarters, Wellington, for final approval. Any modifications in the boundaries of areas and area-groups that may have been rendered advisable by the distribution of the population as revealed by the registration returns will be made at this stage. The returns will be examined at Headquarters, and returned without delay to O.C. Districts, who will pass them back with the necessary corrections and remarks to the Presidents of the Posting Committees.

#### ACTION OF POSTING OFFICERS.

8. (a.) The enrolment in the Territorial Force will then be carried out. Forms XV (except the oath) of the Personal Record-books of those posted to the Territorial Force will be completed, the Area Sergeant-majors being authorized to sign for the "Officer carrying out the Posting." The Record-books of each unit will then be passed, with the maps, to the responsible officers as shown in paragraph 4 (b). The Record-books of those posted to the Railway Corps and Post and Telegraph Corps will be retained by the Officer i/c the Area-group. The Record-books of the Senior Cadets will not be completed at this stage, but will be retained by the Area Sergeant-majors concerned. The Personal Record-books of those not passed as physically fit, either permanently or for the current year, will be sent to the registered holders, the Duplicate Record-books being retained by Officer i/c Area-group.

(b.) The Posting Officers will then—(1) notify each man of the unit or units for which they are severally responsible as to the company, squadron, &c., to which he is posted, and the name of his company, &c., commander (post-card forms for this purpose are being supplied); (2) furnish each company, &c., commander with a nominal roll of those posted to his company, &c. The Record-books (both personal and duplicate) of such men will be sent with the roll. If possible, a copy of the map showing the boundaries of the unit and of the company, &c., areas should also be sent.

The services of Area Sergeant-majors of the group and Sergeant Instructors will be distributed to the best advantage among the Posting Officers. Voluntary clerical assistance from Territorial officers and N.C.O.s should be invited and gratefully accepted.