

PRINTING AND STATIONERY DEPARTMENT.

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1940.

<i>Receipts.</i>				£	<i>Payments.</i>				£
Sundry debtors	303,204	Salaries	89,256
Publications	2,885	Wages	56,831
Sales—				£	Allowances to officers performing higher duties	309
Stationery	2	Overtime	3,945
Second-hand typewriters	32	Purchases—				
Waste products	78	Paper, stationery, &c.	70,658
				—	Stores, &c.	9,245
Refunds				112	Freight, cartage, insurance, &c.	11,230
Salaries and wages	140	Machinery (new, and repairs to)	1,101
Exchange	1	Type metal	283
Freight	13	Type and printing material	42
Postages	29	Monotype extras	254
Stationery	5	Fuel, gas, power, light, and water	2,293
				188	Medical services	14
				£306,389	Office equipment, &c.	36
					Postages and telegrams	1,558
					Telephone services	127
					Window-cleaning, rubbish-removal, &c.	135
					Proportion of rent, &c., High Commissioner's Office	340
					Wages : Cleaners, watchmen, &c.	2,378
					Proportion of cost of messengers' uniforms	16
					Audit fee	150
					Repairs to premises	457
					Rent of storage space	285
					Maintenance of fire-alarms	2
					Contingencies	27
					Refund to Departments for publications, &c., sold	5,414
					Balance to Treasury Adjustment Account	50,003
									£306,389

TRADING ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 1940.

<i>Dr.</i>				£	£	<i>Cr.</i>				£	£
Paper and materials—				£		Sales—					
Stock at beginning	40,659		Manufacturing	238,148	
Add purchases	53,367		Less work in progress, 31st March, 1939	19,121	
				94,026						219,027	
Less stock on hand, 31st March, 1940	22,423	71,603	Add work in progress, 31st March, 1940	18,219	
										237,246	
Stationery—						Stationery	63,124	
Stock at beginning	11,178		Publications	8,026	
Add purchases	47,321		Typewriters	4,686	
				58,499						313,082	
Less stock on hand, 31st March, 1940	8,880	49,619	Discounts received	331	
Publications—											
Stock at beginning	10,864							
Add purchases	2,947							
				13,811							
Less stock on hand, 31st March, 1940	11,546	2,265						
Typewriters—											
Stock at beginning	723							
Add purchases	4,372							
				5,095							
Less stock on hand, 31st March, 1940	776	4,319						
Wages (productive)	96,802							
Wages (establishment)	31,593							
Wages (Stationery Office)	9,969							
Freight (inwards)	7,446							
Lighting (proportion)	557							
Power	574							
Fuel	640							
Water	220							
					147,801						
Balance, transferred to Profit and Loss Account	37,806							
				£313,413							£313,413