



## NEW WORK UNDERTAKEN.

During the past year the printing for the New Zealand Railways has been undertaken by this department at prices considerably under those formerly paid to contractors. The work of the Government Insurance Department (or, at least, a considerable portion of it) is also done here, at prices which that department regards as satisfactory. During the past year the Telegraph Department requested me to undertake the printing of the telegraph forms, and an order for 16,000,000 was accordingly executed. The facilities afforded by the improved accommodation in the machine-room and binding branch now enable me to deal promptly and efficiently with orders which could not be undertaken in the old office. In the machine-room, for instance, there are now fourteen machines, nearly all of which are constantly running.

## RECENT PUBLICATIONS ISSUED.

Among the new books issued from this department since my last report may be mentioned the "Transactions of the New Zealand Institute." The printing of this annual publication was for the first two or three years undertaken by this department: owing, however, to sessional and other demands interfering with its prompt issue, the printing had to be done elsewhere, but now, after the lapse of about twelve or thirteen years, the work has again been resumed by this department. The volume made 574 pages. I have received a communication from the Director of the Institute, written at the request of the Board, expressing their satisfaction at the manner in which the work was turned out. As evidence of the skill and care exercised by the proof-readers in the Government office, I may mention that a scientific gentleman who contributes largely to the work stated that in eighty pages sent to him for revision he did not detect a single error.

The "Forest Flora of New Zealand," by T. Kirk, F.L.S., has recently been completed. It is a foolscap folio volume, printed on toned paper in pica type, and is profusely illustrated by 142 plates. In order to bring this valuable work within the reach of all, the very moderate price of 12s. 6d. has been fixed for it. A large demand is anticipated for the work, not only in New Zealand, but also in the Australian Colonies.

"A Miners' Guide," by H. A. Gordon, is among the more recent works issued, which also contains numerous plates, and has been written with the object of placing within easy reach of those who wish to qualify themselves as mine-managers in New Zealand such information as is required to pass the examinations prescribed in the Mining and Coal-mines Acts of 1886.

Two publications have been issued on the subject of the dairy industry in New Zealand—one being a "Report on Dairy-factories," by R. M. McCallum, consisting of 44 pages; the other, "Reports on the Relation of Dairy-produce of New Zealand to the English Market," by Professor Long, consisting of 108 pages. Both these publications have been extensively and gratuitously circulated in the colony, 10,000 copies of each having been printed for that purpose.

## ELECTORAL-ROLL PRINTING.

I pointed out in a former report the economic results likely to be achieved by the purchase of sufficient type and material to set up the whole of the electoral rolls of the colony at the Government office, and the keeping of the type standing to make the necessary alterations after each periodical revision. This course is followed in New South Wales, and I now find that in the recently-established Government Printing Department of the Dominion of Canada the same plan has been adopted. In the report recently issued by the Canadian Government Printing Office I find the results of printing the voters' lists by the department are given in detail, and are so extraordinary that I may be excused for quoting them. The lists for the seven provinces contain 971,899 names, making 6,418 pages of double-demy quarto. The printing took nine months, twenty-five to fifty-five compositors being employed thereon; and the total cost, without including plant, was \$22,463.90, or at the rate of \$3.50 per page. The cost of the type and material required was \$63,849.80. Total, \$86,304.70. The printing of the voters' lists in 1886, before the establishment of the Government office, was \$106,863.24; so that the net gain, after paying for plant as well as labour, was \$20,549.54. I do not anticipate such favourable results to follow the adoption of the plan in this colony, as the competition for printing the rolls has been keen, and prices in many cases cut very low; but that a substantial saving in the cost would be insured is unquestionable, and after the first setting-up the work could be done at one-fourth the cost under the present system.

## ANNUAL RETURNS.

The annual balance-sheet of the department will be found appended to this report, from which it will be seen that the total value of work done during the year was £24,043 1s. 3d. The cash receipts amounted to £2,798 10s. 11d., being an increase of £100 18s. 11d. as compared with the previous year. The Profit and Loss Account shows a profit to credit of colony of £7,539 19s. 11d. In the Stock and Buildings Account the value of the new office is taken on charge, the cost being £18,309. The value of plant (including additions to the amount of £852 15s. 7d. during the year) stood at £14,459 on 31st December last, after allowing for depreciation. In the Salaries Account it will be observed that the wages amounted to £15,696 6s. 2d., as against £15,965 16s. 9d. for the previous year. The overtime paid amounted to £820, as against £1,170 18s. 1d. for the previous year. The total expenditure on salaries and overtime was therefore less than the previous year by £620 8s. 3d. In the Working Expenses Account there is a noticeable reduction in the items fuel and gas, which together amounted to £451 4s. 9d., as compared with £603 6s. 4d. during the previous year.

The return of the number of employes during each month of the year shows an average per month of 135. The highest number employed was 153, and the lowest 120.

The number of vouchers for printing and advertising examined during the year in the accountant's office was 3,322; the deductions made therefrom, £109 6s.; and the total amount passed for payment, £8,546 13s. 1d.

#### STEREOTYPE BRANCH.

The number of stereotype plates cast last year was 1,352; of electrotypes, 1,299; and 41lb. of leads of various sizes were cast for office use. The number of rubber stamps manufactured for Government departments was 158.

The railway-ticket printing executed by this branch during the year was as follows: Railway tickets, 2,085,658; season tickets, 11,227; flag-station tickets, 340,800; luggage tickets, 63,500; parcels tickets, 40,200; weighbridge tickets, 17,000.

#### STATIONERY OFFICE.

The prices of papers and stationery have had a slightly downward tendency since my last report; and, by the judicious selection of special lines from different manufacturers, the best value has been obtained for the outlay, and the purchases on the whole have, I consider, never been more favourable. The rise in freights led to my ordering somewhat in advance of requirements, in order to take advantage of the lower rates offering by sailing vessels; and, though the arrival of the goods cannot be calculated upon with certainty, I have experienced no inconvenience by the change, and have thereby succeeded in lessening the expenditure by a considerable amount.

The total cost of the stationery and binding material purchased last year was as follows:—

	£	s.	d.
Goods purchased in England ... ..	8,207	6	1
Goods purchased in foreign countries ... ..	3	2	6
Goods purchased in the colony ... ..	1,246	15	5
	9,457	4	0

The freight on goods purchased out of the colony was £713 7s. 9d., and on goods purchased and shipped within the colony £99 3s.; making a total of £812 10s. 9d.

The number of requisitions received and complied with during the year ending the 31st December last was 10,673, or at the rate of 35 per day. The number of separate items in the requisitions was 43,685. The quantity of waste paper shipped was 48 tons, representing in value £122, which was sold to the local paper-mills.

I have, &c.,

GEO. DIDSBURY,  
Government Printer and Stores Manager.

The Hon. the Colonial Secretary.

## No. 1.

## PROFIT AND LOSS ACCOUNT OF THE GOVERNMENT PRINTING OFFICE FOR THE YEAR ENDING 31st DECEMBER, 1888.

## 1.—THE COLONY OF NEW ZEALAND ON ACCOUNT OF THE GOVERNMENT PRINTING OFFICE.

DR.	£	s.	d.	CR.	£	s.	d.
To Value of work done .. ..	24,043	1	3	By Value of buildings and plant, 31st December, 1888 .. ..	33,778	15	7
Cash received, viz. :—				Cash paid for wages and overtime .. ..	16,642	3	5
Advertisements .. ..	373	4	9	Working-expenses .. ..	638	16	8
Gazette subscriptions .. ..	59	17	6	Ground-rent .. ..	165	0	0
Official publications .. ..	1,501	7	11	Interest on old store and plant .. ..	773	9	9
Miscellaneous .. ..	864	0	9	Value of materials used .. ..	561	9	10
Land Transfer and gold-mining advertisements .. ..	118	2	6	Profit and loss .. ..	7,539	19	11
Value of articles made, repairs, &c., by office engineer .. ..	80	1	6				
Value of rubber-stamps, electros, &c., for other departments .. ..	54	13	2				
	27,094	9	4				
Balance .. ..	33,005	5	10				
	<u>£60,099</u>	<u>15</u>	<u>2</u>		<u>£60,099</u>	<u>15</u>	<u>2</u>

## 2.—STOCK AND BUILDINGS ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Value of new office and old store, 31st December, 1888 .. ..	18,559	0	0	By Value of buildings and plant, 31st December, 1888 .. ..	33,005	5	10
Value of plant, 31st December, 1888 .. ..	14,367	0	0	Depreciation of plant and old store, carried to Profit and Loss Account .. ..	773	9	9
Additions during year .. ..	852	15	7				
	<u>£33,778</u>	<u>15</u>	<u>7</u>		<u>£33,778</u>	<u>15</u>	<u>7</u>
Value of buildings and plant, brought down .. ..	33,005	5	10				

## 3.—SALARIES ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Wages—permanent hands .. ..	6,220	6	2	By Transfer to Profit and Loss Account .. ..	16,642	3	5
„ extra hands .. ..	9,476	0	0				
Overtime .. ..	820	0	0				
Proportion of night-watchman's salary .. ..	125	9	4				
	<u>£16,642</u>	<u>3</u>	<u>5</u>		<u>£16,642</u>	<u>3</u>	<u>5</u>

## 4.—WORKING-EXPENSES ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Fuel .. ..	120	18	2	By Transfer to Profit and Loss Account .. ..	638	16	8
Gas .. ..	330	6	7				
Miscellaneous .. ..	187	11	11				
	<u>£638</u>	<u>16</u>	<u>8</u>		<u>£638</u>	<u>16</u>	<u>8</u>

## 5.—PRINTING AND BINDING ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Value of binding materials, ink, &c., used, including freight and other charges* .. ..	561	9	10	By Value of work done and cash received .. ..	27,094	9	4
Balance to Profit and Loss Account .. ..	26,532	19	6				
	<u>£27,094</u>	<u>9</u>	<u>4</u>		<u>£27,094</u>	<u>9</u>	<u>4</u>

\* Value of paper is not included in this item, nor in contra item, value of work done.

## 6.—PROFIT AND LOSS ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Depreciation on old store and plant .. ..	773	9	9	By Balance of Printing and Binding Account .. ..	26,532	19	6
Salaries and overtime .. ..	16,642	3	5				
Working-expenses .. ..	638	16	8				
Ground-rent .. ..	165	0	0				
Interest on old store and plant .. ..	773	9	9				
Profit to credit of colony .. ..	7,539	19	11				
	<u>£26,532</u>	<u>19</u>	<u>6</u>		<u>£26,532</u>	<u>19</u>	<u>6</u>

SAMUEL COSTALL, Accountant.

## No. 2.

RETURN of the VALUE of PRINTING and BINDING executed by the GOVERNMENT PRINTING DEPARTMENT during the Year ended 31st December, 1888.

Department.	Printing.				Binding.	Totals.
	Number of Copies.	Number of Pages.	Authors' Corrections.	Value.		
			Hours.	£ s. d.	£ s. d.	£ s. d.
Audit .. .. .	7,069	24	1	13 17 0	17 4 3	31 1 3
Colonial Secretary .. .. .	34,342	180	2	54 19 6	11 12 10	66 12 4
<i>Gazette</i> Branch .. .. .	419,494	1,463	574	2,110 1 5	426 5 0	2,536 6 5
Constabulary .. .. .	105,195	277	5	407 2 0	49 7 6	456 9 6
Customs .. .. .	82,361	91	9	80 12 6	151 10 4	232 2 10
Marine .. .. .	14,342	69	..	34 15 0	6 0 6	40 15 6
Crown Lands .. .. .	189,127	370	6	278 12 0	141 15 0	420 7 0
Crown Law .. .. .	..	..	..	..	3 1 0	3 1 0
Defence .. .. .	71,747	267	10	117 17 5	140 3 6	258 0 11
Education .. .. .	207,208	183	24	183 15 6	146 1 5	329 16 11
General Assembly—						
House of Representatives—						
Order Paper .. .. .	63,214	523	49	282 1 0	20 11 1	302 12 1
Papers and returns .. .. .	256,170	2,864	1,212	3,030 0 0	409 4 8	3,439 4 8
Journals .. .. .	300	296	59	222 18 6	32 3 9	255 2 3
Miscellaneous .. .. .	29,050	117	9	50 8 6	19 15 6	70 4 0
Legislative Council—						
Order Paper .. .. .	42,480	138	14	83 2 6	2 10 11	85 13 5
Journals and Appendix .. .. .	4,850	182	41	112 3 3	32 6 4	144 9 7
Miscellaneous .. .. .	2,774	54	30	31 1 6	5 17 0	36 18 6
Joint account .. .. .	264,639	241	21	130 17 4	165 13 1	296 10 5
Bills .. .. .	117,581	1,131	2,046	875 6 0	49 14 3	925 0 3
<i>Hansard</i> .. .. .	184,500	3,244	3,927	3,020 7 3	701 11 2	3,721 18 5
Statutes .. .. .	39,822	425	..	412 4 0	1,011 9 9	1,423 13 9
Geological .. .. .	7,881	81	1	20 4 0	18 11 0	38 15 0
Governor's Establishment .. .. .	798	10	..	2 7 6	14 17 6	17 5 0
Insurance .. .. .	72,200	34	1	44 17 6	44 7 10	89 5 4
Justice .. .. .	191,728	113	..	101 12 3	67 8 8	169 0 11
Bankruptcy .. .. .	21,925	5	..	7 5 6	7 8 10	14 14 4
Land Transfer .. .. .	45,428	20	..	37 16 9	66 2 2	103 18 11
Lunatic Asylums and Hospitals .. .. .	29,174	48	11	30 19 0	7 2 6	38 1 6
Mines .. .. .	78,650	61	..	57 6 3	90 16 9	148 3 0
Stock Branch .. .. .	68,470	47	2	41 9 6	20 2 8	61 12 2
Miscellaneous .. .. .	125,189	604	144	339 16 3	115 15 0	455 11 3
Native .. .. .	173,346	597	257	509 15 2	148 9 5	658 4 7
Post and Telegraph .. .. .	11,811,181	1,341	83	2,069 15 9	592 0 0	2,661 15 9
Money Order and Savings Bank .. .. .	1,050,984	436	2	360 7 6	121 12 0	481 19 6
Printing and Stationery .. .. .	87,603	131	..	62 7 6	10 7 11	72 15 5
Store Branch .. .. .	12,862	9	..	9 10 6	394 6 10	403 17 4
Prisons .. .. .	2,550	3	..	2 0 0	9 17 6	11 17 6
Property-tax .. .. .	930,305	222	3	312 16 3	218 14 6	531 10 9
Public Trust .. .. .	6,430	29	10	9 10 0	0 19 6	10 9 6
Public Works .. .. .	62,036	336	298	182 18 0	54 1 1	236 19 1
Railways .. .. .	3,315,550	325	35	559 17 6	543 13 4	1,103 10 10
Registrar-General .. .. .	114,256	537	178	879 12 0	117 5 10	996 17 10
Stamp .. .. .	112,597	34	3	51 9 6	15 11 3	67 0 9
Survey .. .. .	27,031	132	11	47 13 9	32 0 3	79 14 0
Treasury .. .. .	448,558	180	25	227 9 0	271 0 6	498 9 6
Registrar, Friendly Societies .. .. .	7,894	26	..	12 11 6	2 19 0	15 10 6
Totals .. .. .	20,940,891	17,500	9,103	17,513 10 7	6,529 10 8	24,043 1 3

## No. 3.

RETURN of the NUMBER and CLASSIFICATION of the EMPLOYÉS in the GOVERNMENT PRINTING DEPARTMENT during the Year ended 31st December, 1888.

	January.	February.	March.	April.	May.	June.	July.	August.	September.	October.	November.	December.
Overseers .. .. .	3	3	3	3	3	3	3	3	3	3	3	3
Readers .. .. .	5	4	3	3	3	6	6	6	3	3	3	4
Compositors .. .. .	42	30	29	30	35	58	56	54	38	41	40	42
Machinists, pressmen, paper-wetter, cutters, engineer, and engine-driver .. .. .	8	8	8	8	8	9	9	9	9	9	9	9
Bookbinders, including one overseer .. .. .	14	14	14	14	14	13	10	12	13	14	14	11
Females in binding branch .. .. .	22	22	22	22	22	22	22	21	23	23	23	17
Apprentices, machine and errand boys .. .. .	34	33	34	34	34	35	37	37	36	37	38	42
Assistants .. .. .	6	6	6	6	6	6	6	6	6	7	7	6
Stereotyper .. .. .	1	1	1	1	1	1	1	1	1	1	1	1
Totals .. .. .	135	121	120	121	126	153	150	149	132	138	138	135

Average per month, say, 135.

No. 4.

RETURN showing the QUANTITY and -VALUE of PAPER, ENVELOPES, &c., issued to the GOVERNMENT PRINTING OFFICE during the Year 1888.

Quantity.	Description.	Amount.	Quantity.	Description.	Amount.
R. q.		£ s. d.	R. q.	Royal—continued.	£ s. d.
8 5	Hand-made post folio .. ..	12 0 0	11 10	Hand-made .. ..	27 12 0
96 10	Double post folio, cream wove, 48lb.	77 2 0	48 10	superfine.. ..	140 13 0
42 0	Double post folio (money orders), 48lb.	21 7 0	7 5	Imitation hand-made superfine	14 0 0
99 10	8vo. note, large, 4½lb. .. ..	16 13 9	9 15	Medium hand-made .. ..	16 9 8
8 10	4to. letter, large, 10lb. .. ..	2 5 2	10 8	Imperial—	
	Foolscap—		2 2	Hand-made .. ..	40 13 9
9 0	Cream laid, 14½lb. .. ..	2 17 0	25 15	Imitation hand-made.. ..	6 0 9
3 0	" 18lb. .. ..	1 9 3	36 10	Cartridge, 60lb. .. ..	23 3 6
113 5	" hand-made, 18lb. .. ..	109 0 0		Cartridge, double demy, glazed, buff	27 16 9
15 15	Azure laid .. ..	6 10 0	12 15	Double imperial, brown .. ..	16 17 6
475 10	Double copying .. ..	168 1 1	35 15	Demy blotting-paper .. ..	25 18 4
2 10	Imitation hand-made cream wove double	3 17 6		Total paper .. ..	5,357 4 3
15 5	Toned double .. ..	7 2 6		Envelopes—	
13 10	Sheet and a half .. ..	6 9 4	14,000	Demy, cream wove .. ..	7 2 9
151 15	Cream laid quad. .. ..	82 4 0	64,500	Foolscap, cream wove .. ..	24 19 10
836 0	Pink quad. .. ..	348 6 8	101,500	No. 7, cream laid .. ..	17 15 6
14 0	Turkey mill .. ..	14 0 0	3,500	Cards—	
1 15	Map-paper, 28 x 26 .. ..	4 19 8	12,250	Double small .. ..	1 0 0
217 0	Buff double .. ..	32 11 0		" large.. ..	6 4 0
3,928 0	Yellow wove double .. ..	1,280 1 0		Total envelopes, &c. .. ..	55 2 1
861 15	Blue wove double .. ..	408 17 10			
38 15	Coloured double, 26lb. .. ..	16 9 4			
1,079 5	Cream wove double, 30lb. .. ..	607 1 6	169½	Parchment .. ..	610 4 0
69 15	Double crown yellow wove	27 18 0	5,333	Pasteboards .. ..	33 7 3
	Demy—			Total parchment, &c. .. ..	643 11 3
37 10	Coloured .. ..	10 9 2		Summary—	
326 0	Blue laid .. ..	184 3 0		Paper .. ..	5,357 4 3
459 15	Yellow wove double .. ..	282 7 0		Envelopes, &c. .. ..	55 2 1
77 10	Hand-made .. ..	104 12 6		Parchment, &c. .. ..	643 11 3
455 15	Toned double .. ..	290 10 10		Total .. ..	6,055 17 7
2,351 0	Royal—				
114 0	Yellow wove, printing .. ..	832 12 11			
	Coloured .. ..	57 0 0			

No. 5.

NUMBER of VOUCHERS examined, the AMOUNT of DEDUCTIONS made, and the TOTAL AMOUNT PASSED for PAYMENT, during 1888.

Period.	Number.	Deductions.	Amount passed.
		£ s. d.	£ s. d.
Examined during the month of January .. ..	301	7 16 2	1,035 16 1
" " February .. ..	281	7 14 6	963 7 1
" " March .. ..	293	4 8 4	511 19 5
" " April .. ..	303	18 5 5	810 10 3
" " May .. ..	213	8 18 5	668 5 1
" " June .. ..	285	11 11 4	816 15 10
" " July .. ..	240	4 11 6	594 4 10
" " August .. ..	272	10 0 9	630 9 4
" " September .. ..	321	11 2 9	658 18 1
" " October .. ..	290	15 8 1	684 5 7
" " November .. ..	251	6 17 10	544 18 4
" " December .. ..	272	7 10 11	627 8 2
Totals .. ..	3,322	109 6 0	8,546 13 1

No. 6.

RETURN of the VALUE of PRINTING and BINDING executed at the LYTTELTON GAOL during the Year ended 31st December, 1888.

Department.	Number of Copies.	Number of Jobs.	Value.
			£ s. d.
Printing and stationery .. ..	835,592	308	347 2 2
Prisons .. ..	84,848	79	139 11 3
Totals .. ..	920,440	387	486 13 5

[Approximate Cost of Paper.—Preparation, nil; printing (1,300 copies), £5 6s. 6d.]