

SESS. II.—1887.  
NEW ZEALAND.

# PRINTING AND STATIONERY DEPARTMENT

(ANNUAL REPORT ON).

*Presented to both Houses of the General Assembly by Command of His Excellency.*

Printing and Stationery Department,  
Wellington, 30th September, 1887.

SIR,—

I have the honour to submit my annual report on the operations of the Printing and Stationery Department for the year 1886.

The value of work done during the year represents £27,527 18s. 9d., and the salaries and wages paid amount to £18,408 18s. 6d. The number of entries in the order-book was 2,514, and the number of copies printed 28,979,915. The latter number includes 16,000,000 telegraph forms, which were printed by this department in the earlier part of last year.

The return of the number of employés during each month of the year shows an average per month of 149; that for the previous year was 137. The highest number employed was 159, and the lowest 143.

Among the works issued from the Government press during the past year may be mentioned the concluding volume of the reprint of the early Parliamentary Debates, edited by the late Mr. Maurice FitzGerald; the first volume of Mr. White's Ancient History of the Maori (of which there are three more now in the press); the Handbook of New Zealand Mines (with maps and illustrations); two works on the Eruption at Tarawera—one by S. Percy Smith, Assistant Surveyor-General, and the other by Professor F. W. Hutton; an account of the Insects Noxious to Agriculture and Plants, by W. M. Maskell; and a work on the Rudiments of New Zealand Sociology, by Mr. James H. Pope, entitled "The State."

During the past year three of the old printing machines which have been in use for many years have been disposed of, and replaced by new ones. The machinery in the binding branch has also been added to by the introduction of one of Brehmer's thread book-sewing machines and two wire stitching machines.

Under "Working expenses" in the balance-sheet attached to this report it will be noted that the gas consumed amounted to £505 1s. 4d., notwithstanding that two of the composing-rooms are lighted with electric lamps. This large consumption is partly due to the use of gas for driving and heating purposes, and partly also to the fact that in some portions of the present building gas has to be kept burning all day owing to deficient window-light. The rent of meters costs £9 4s. per annum, or nearly 2 per cent. on cost of gas consumed. The indifferent light obtained from gas compared to that from electricity, to say nothing of the cost, have induced the Government to light the new Printing Office entirely by the latter process, gas only being used for heating-purposes by the electrotyper and bookbinders.

The number of vouchers for printing and advertising examined during the year by the Accountant was 4,373, the deductions made therefrom £216 9s. 1d., and the total amount passed for payment £14,736 9s. 6d. The printing of the electoral rolls for the recent general election cost somewhat less than that in 1884, the tenders in the different electoral districts ranging from 5s. 10d. to 20s. per page. The rolls were set to a pattern furnished by this department, by which a saving in space of at least forty pages was effected.

## STEREOTYPE BRANCH.

The number of stereotype plates cast last year was 1,783; of electrotypes, 3,493; and 911lb. of leads of various sizes were cast for office use. The number of rubber stamps manufactured for Government departments was 2,147. The above figures all show a considerable advance on those for the previous year.

Among the electrotypes are included six plates of Samoan postage-stamps, and four of Tongan, each plate containing 120 stamps; also two plates of New Zealand postage-stamps, each containing 240 stamps, and two plates of post-cards.

The railway-ticket printing executed by this branch during the year shows a steady increase. The numbers were: Railway tickets, 2,805,616; season tickets, 13,202; flag-station tickets, 353,400; luggage tickets, 67,300; parcels tickets, 35,500; weighbridge tickets, 19,800. The printing of the railway tickets required 13,432 separate alterations, being an average of one alteration to every 208 tickets.

## STATIONERY STORE.

The number of requisitions received and complied with during the nine months ending the 31st December last was 10,427, or at the rate of 44 per day. The number of separate items in the requisitions was 49,749. The receipts from the sale of official publications amounted to £1,272 6s. 7d. The quantity of waste paper shipped was 40 tons, representing in value £100, which is all disposed of to local paper-mills at £2 10s. per ton.

Now that supplies can be obtained promptly and expeditiously from England by direct steamers, the stocks of all kinds of printing-papers and stationery have been considerably reduced. Instead of ordering annually as previously, orders are now made up about every alternate month. The reduction in stock lessens the risk in the event of an outbreak of fire on the premises, and, as no insurances are effected on either building or stock, this is an important consideration.

Arrangements have been made with Messrs. J. Bayley and Co., of Dunedin, for the supply of parchment required for the Stationery Store. This firm, I am assured, have surmounted the initial difficulties attendant upon the starting of a new industry, and have undertaken to supply all my requirements during the coming year. The number of rolls purchased last year was 178, representing in value £667 10s.

With the exception of a small quantity of special air-dried paper, the whole of the brown paper issued from store has been obtained from the local mills. The quality of this production has greatly improved of late.

An attempt has been made to introduce locally-manufactured writing-ink, but, I regret to say, without much success. The corrosive properties of the ink soon render the pens unserviceable. The quality must be improved before the departments generally can be induced to use it.

Local manufacturers supply all twine required, and the oil used for machinery, &c. Honey, now being obtainable at a reasonable figure, is used extensively for roller-making instead of treacle.

Among the articles manufactured on the establishment may be mentioned brass galleys, brass blocks for electric lights, the brasses for brass-bound books, brass spike-files, &c.

## LYTTELTON GAOL.

The work executed at the Lyttelton Gaol Printing Office during the year is valued at £708 7s. The number of separate jobs ordered was 440, of which 1,229,559 copies were printed.

I have, &c.,

GEORGE DIDSBURY,  
Government Printer and Stores Manager.

The Hon. the Colonial Secretary.

## No. 1.

PROFIT AND LOSS ACCOUNT OF THE GOVERNMENT PRINTING OFFICE FOR THE  
YEAR ENDED 31st DECEMBER, 1886.

## 1.—THE COLONY OF NEW ZEALAND ON ACCOUNT OF THE GOVERNMENT PRINTING OFFICE.

DR.	£	s.	d.	CR.	£	s.	d.
To Value of work done .. ..	27,527	18	9	By Value of stock, 31st December, 1886 ..	12,762	15	8
Cash received, viz. :—				Cash paid for salaries and overtime ..	18,408	18	8
Advertisements .. ..	257	1	5	Working expenses .. ..	1,009	7	8
Gazette subscriptions .. ..	47	10	8	Ground-rent .. ..	165	0	0
Miscellaneous .. ..	652	5	7	Interest on plant and buildings ..	638	2	9
Official publications .. ..	1,272	6	7	Value of printing and binding materials used .. ..	569	0	0
Land-transfer and gold-mining adver- tisements .. ..	242	18	0	Profit and loss .. ..	8,840	11	1
Value of repairs, articles made, &c., by office engineer .. ..	134	16	6				
Value of rubber-stamps, electros, &c., for other departments .. ..	134	5	5				
Balance .. ..	12,124	12	11				
	<u>£42,393</u>	<u>15</u>	<u>10</u>		<u>£42,393</u>	<u>15</u>	<u>10</u>
				Balance .. ..	£12,124	12	11

## 2.—STOCK AND BUILDINGS ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Value of stock and buildings, 31st De- cember, 1885 .. ..	11,677	15	8	By Value of stock, 31st December, 1886 ..	12,124	12	11
Additions during year .. ..	1,085	0	0	Depreciation carried to Profit and Loss Account .. ..	638	2	9
	<u>£12,762</u>	<u>15</u>	<u>8</u>		<u>£12,762</u>	<u>15</u>	<u>8</u>
Value of stock brought down ..	£12,124	12	11				

## 3.—SALARIES ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Wages—permanent hands .. ..	6,600	17	6	By Transfer to Profit and Loss Account ..	18,408	18	8
" extra hands .. ..	10,137	10	4				
Overtime .. ..	1,579	4	2				
Moiety of night-watchman's salary ..	91	6	8				
	<u>£18,408</u>	<u>18</u>	<u>8</u>		<u>£18,408</u>	<u>18</u>	<u>8</u>

## 4.—WORKING EXPENSES ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Fuel .. ..	46	3	11	By Transfer to Profit and Loss Account ..	1,009	7	8
Gas .. ..	505	1	4				
Miscellaneous .. ..	458	2	5				
	<u>£1,009</u>	<u>7</u>	<u>8</u>		<u>£1,009</u>	<u>7</u>	<u>8</u>

## 5.—PRINTING AND BINDING ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Value of binding materials, ink, &c., in- cluding freight and other charges* ..	569	0	0	By Value of work done and cash received	30,269	2	11
Balance to Profit and Loss Account ..	29,700	2	11				
	<u>£30,269</u>	<u>2</u>	<u>11</u>		<u>£30,269</u>	<u>2</u>	<u>11</u>

\* Value of paper consumed is not included in this item, as it is not also charged in value of work done.

## 6.—PROFIT AND LOSS ACCOUNT.

DR.	£	s.	d.	CR.	£	s.	d.
To Depreciation on stock and buildings ..	638	2	9	By Balance of Printing and Binding Ac- count .. ..	29,700	2	11
Salaries and overtime .. ..	18,408	18	8				
Working expenses .. ..	1,009	7	8				
Ground-rent .. ..	165	0	0				
Interest on plant and buildings ..	638	2	9				
Profit to credit of colony .. ..	8,840	11	1				
	<u>£29,700</u>	<u>2</u>	<u>11</u>		<u>£29,700</u>	<u>2</u>	<u>11</u>

SAMUEL COSTALL, Accountant.

## No. 2.

RETURN of the VALUE of PRINTING and BINDING executed by the GOVERNMENT PRINTING DEPARTMENT during the Year ended 31st December, 1886.

Department.	Printing.				Binding.	Totals.
	Number of Copies.	Number of Pages.	Authors' Corrections.	Value.		
			Hours.	£ s. d.	£ s. d.	£ s. d.
Audit .. ..	9,592	22	3	10 10 6	5 8 0	15 18 6
Colonial Secretary .. ..	141,857	244	16	103 2 6	10 1 6	113 4 0
<i>Gazette</i> Branch .. ..	394,652	1,896	544	2,489 19 10	511 13 6	3,001 13 4
Stock Branch .. ..	58,380	18	..	30 10 3	17 14 8	48 4 11
Constabulary .. ..	91,514	315	60	441 10 9	27 9 3	469 0 0
Customs .. ..	143,196	23	1	41 8 3	80 19 9	122 8 0
Marine .. ..	54,327	223	36	102 3 6	21 16 10	124 0 4
Crown Lands .. ..	423,219	326	35	302 9 3	80 2 11	382 12 2
Crown Law .. ..	1,000	319	61	124 9 8	24 2 0	148 11 8
Defence .. ..	34,195	235	6	92 12 10	17 12 8	110 5 6
Education .. ..	224,367	358	110	189 10 3	61 6 4	250 16 7
General Assembly—						
House of Representatives—						
Order Paper .. ..	61,084	378	88	257 9 6	16 9 9	273 19 3
Papers and returns .. ..	310,338	2,972	1,714	3,079 12 1	209 6 6	3,288 18 7
Journals .. ..	300	424	170	299 10 6	33 8 4	332 18 10
Miscellaneous .. ..	31,755	145	35	114 12 6	38 14 0	153 6 6
Legislative Council—						
Order Paper .. ..	41,844	176	25	121 13 0	5 10 2	127 3 2
Journals and Appendix .. ..	10,820	367	108	225 6 6	34 8 2	259 14 8
Miscellaneous .. ..	3,728	16	..	8 4 0	4 8 6	12 12 6
Joint Account .. ..	222,280	352	111	270 12 6	107 3 1	377 15 7
Bills .. ..	100,927	1,301	3,426	1,040 12 1	101 14 3	1,142 6 4
<i>Hansard</i> .. ..	155,724	4,503	3,527	3,850 2 0	750 14 9	4,600 16 9
Statutes .. ..	39,606	752	..	659 1 8	632 14 0	1,291 15 8
Geological .. ..	13,881	423	125	175 19 9	101 0 1	277 0 1
Governor's Establishment .. ..	2,394	27	4	8 11 6	15 7 6	23 19 0
Insurance .. ..	130,980	113	44	134 16 4	32 18 4	167 14 8
Justice .. ..	167,217	105	..	108 3 6	128 11 5	236 14 11
Bankruptcy .. ..	73,900	14	6	21 2 11	27 12 6	48 15 5
Land Transfer .. ..	86,892	153	3	119 9 9	29 16 5	149 6 2
Lunatic Asylums and Hospitals .. ..	26,470	15	..	14 3 0	79 11 6	93 14 6
Mines .. ..	80,384	452	346	250 18 6	39 6 0	290 4 6
Miscellaneous .. ..	52,235	770	210	383 9 6	109 8 8	492 18 2
Native .. ..	301,371	855	329	882 4 0	90 14 8	972 18 8
Post and Telegraph .. ..	20,836,781	1,307	174	2,823 19 3	603 12 8	3,427 11 11
Money-Order and Savings-Bank .. ..	1,124,609	268	5	333 6 0	229 4 3	562 10 3
Printing .. ..	63,868	78	111	69 3 9	12 8 6	81 12 3
Stationery Store Branch .. ..	72,060	47	..	36 16 0	556 15 0	593 11 0
Prisons .. ..	48,292	14	..	18 1 0	8 2 9	26 3 9
Property-tax .. ..	597,352	154	5	192 12 3	295 14 9	488 7 0
Public Trust .. ..	47,522	14	2	21 6 0	3 5 6	24 11 6
Public Works .. ..	218,374	576	231	401 2 9	123 12 6	524 15 3
Railways .. ..	1,610,067	183	16	283 14 6	500 14 10	784 9 4
Registrar-General .. ..	240,597	500	80	862 11 0	137 9 0	1,000 0 0
Stamp .. ..	97,350	37	14	51 4 0	20 14 0	71 18 0
Survey .. ..	11,317	59	..	35 15 3	58 15 0	94 10 3
Treasury .. ..	521,277	235	8	270 8 6	176 0 10	446 9 4
Totals .. ..	28,979,915	21,769	11,789	21,354 2 11	6,173 15 10	27,527 18 9

## No. 3.

RETURN of the NUMBER and CLASSIFICATION of the EMPLOYÉS in the GOVERNMENT PRINTING DEPARTMENT during the Year ended 31st December, 1886.

	January.	February.	March.	April.	May.	June.	July.	August.	September.	October.	November.	December.
Overseers .. ..	3	3	3	3	3	3	3	3	3	3	3	3
Readers .. ..	5	5	5	5	5	6	6	6	5	5	5	5
Compositors .. ..	48	48	49	53	59	59	59	56	50	49	48	47
Machinists, pressmen, paper-wetter, cutters, and engineer	8	8	8	8	8	8	8	8	8	8	8	8
Bookbinders, including one overseer	12	12	12	12	11	11	11	11	11	11	12	13
Females in binding branch ..	22	22	22	22	22	22	22	22	22	21	20	20
Apprentices, machine and errand boys	41	41	43	45	45	41	40	43	41	42	41	41
Assistants .. ..	5	5	5	5	5	5	5	5	5	5	5	5
Stereotyper .. ..	1	1	1	1	1	1	1	1	1	1	1	1
Total .. ..	145	145	148	154	159	156	155	155	146	145	143	143

## No. 4.

RETURN showing the QUANTITY and VALUE of PAPER, ENVELOPES, &c., issued to the GOVERNMENT PRINTING OFFICE during the Year 1886.

Quantity.	Description.	Amount.	Quantity.	Description.	Amount.
R. q.		£ s. d.	R. q.		£ s. d.
5 10	Hand-made post folio .. ..	7 14 0	106 10	Imperial— <i>continued</i> .	
84 0	Double post folio, cream wove, 48lb.	88 4 0	8 12	Cartridge, 60lb. .. ..	117 3 0
46 0	Double post folio (money orders), 48lb.	25 6 0	17 0	Cartridge, double demy, glazed, buff	7 19 0
156 0	8vo. note, large, 4½lb. .. ..	23 8 0	52 0	Double imperial, brown .. ..	22 2 0
18 10	4to. letter, large, 10lb. .. ..	5 11 0		Demy blotting-paper .. ..	39 0 0
	Foolscap—			Total paper .. ..	7,936 4 9
8 0	Cream laid, 14½lb. .. ..	2 8 0		Envelopes—	
4 5	" 18lb. .. ..	2 2 6	12,500	Demy, cream wove .. ..	9 7 6
196 5	" hand-made, 18lb. .. ..	220 10 0	138,000	Foolscap, cream wove .. ..	67 17 0
693 0	Buff double .. ..	225 4 6	127,500	No. 7, cream laid .. ..	41 8 9
4,793 0	Yellow wove double .. ..	2,396 10 0		Cards—	
3,967 0	Blue wove double .. ..	1,685 19 6	4,600	Double small .. ..	1 12 6
98 0	Coloured double, 26lb. .. ..	49 0 0	29,100	" large .. ..	15 5 0
1,174 0	Cream wove double, 30lb. .. ..	704 8 0		Total envelopes, &c. .. ..	135 10 9
	Demy—			Parchment, 178 rolls .. ..	667 10 0
79 10	Coloured .. ..	6 16 6	10,663	Pasteboards .. ..	6 6 0
262 10	Blue laid .. ..	157 10 0	1,273	Total parchment, &c. .. ..	673 16 0
307 0	Yellow wove double .. ..	168 17 0		Summary—	
141 10	Hand-made .. ..	191 0 0		Paper .. ..	7,936 4 9
564 10	Toned double .. ..	394 7 0		Envelopes, &c. .. ..	135 10 9
	Royal—			Parchment, &c. .. ..	673 16 0
1,988 0	Yellow wove, printing .. ..	894 12 0		Total .. ..	8,745 11 6
110 0	Coloured .. ..	66 0 0			
42 3	Hand-made .. ..	103 0 0			
75 10	" superfine .. ..	216 2 9			
20 10	Imitation hand-made superfine .. ..	39 19 6			
7 8	Medium hand-made .. ..	15 4 6			
	Imperial—				
9 15	Hand-made .. ..	42 3 0			
6 4	Imitation hand-made .. ..	18 3 0			

## No. 5.

NUMBER of VOUCHERS examined, the AMOUNT of DEDUCTIONS made, and the TOTAL AMOUNT PASSED for PAYMENT, during 1886.

Period.	Number.	Deductions.	Amount passed.
		£ s. d.	£ s. d.
Examined during the month of January .. ..	302	9 0 3	1,399 19 0
" " February .. ..	388	15 4 7	1,565 18 7
" " March .. ..	315	11 6 5	1,146 6 0
" " April .. ..	423	7 17 3	1,117 2 3
" " May .. ..	589	22 19 4	1,702 14 7
" " June .. ..	309	10 4 6	972 19 6
" " July .. ..	364	20 19 5	1,203 17 11
" " August .. ..	323	16 4 4	1,032 8 3
" " September .. ..	328	36 10 2	1,127 14 5
" " October .. ..	373	24 10 9	1,214 14 9
" " November .. ..	286	15 3 9	895 18 10
" " December .. ..	373	26 8 4	1,356 15 5
Totals .. ..	4,373	216 9 1	14,736 9 6

## No. 6.

RETURN of the VALUE of PRINTING and BINDING executed at the LYTTLETON GAOL during the Year ended 31st December, 1886.

Department.	Number of Copies.	Number of Jobs.	Value.
Printing and Stationery .. ..	1,127,984	354	£ s. d. 576 0 0
Prisons .. ..	101,575	86	132 7 0
	1,229,559	440	708 7 0

