

Enclosure 3 in No. 1.

MEMORANDUM to the AGENT-GENERAL.

I ATTACH list of salaries payable to the present permanent officers of this department; also amount of rent payable after allowing for the rental of three rooms.

With regard to the miscellaneous expenditure, such as stationery, &c., I do not give any estimate, because it is not possible to do so unless it is defined what is regarded as permanent ordinary expenditure and what as special, and therefore chargeable against emigration, public works, &c.

With reference to the officers of the department, I venture to make the following remarks:—Both Mr. Shortt and Mr. Sison, the former as Chief Emigration Clerk, and the latter acting as Emigration Cashier, will have, now that the Scotch Agency is dispensed with, increased responsible work so long as emigration is continued.

Mr. Shortt has acted as clerk under Mr. Morrison and the Agents-General for nearly fourteen years. Mr. Sison has annually £3,000 to £4,000 passing through his hands in small sums, and pays £2 10s. annual premium on his guarantee policy. He has been in the service nearly seven years. Mr. McKilliam pays also £2 10s. premium for his guarantee.

If it were possible to do so, I would recommend an increase of £20 to Mr. Shortt's salary, and £10 each to Mr. Sison's and Mr. McKilliam's.

The concentration of work to be done at this office caused by the dispensing with local agencies and the Scotch office, and the increase of correspondence which will no doubt take place as the result of the lectures which it is proposed to give throughout the country, will oblige the officers of the department to work overtime even to a greater extent than they have hitherto done, and the slight increase of salary which I have named will, I believe, prove an incentive to such extra work being willingly given.

31st January, 1879.

W. KENNAWAY.

							£	s.	d.
Agent-General	1,500	0	0
Secretary	800	0	0
Accountant	500	0	0
Clerk	225	0	0
Clerk	140	0	0
Clerk	130	0	0
Messengers	78	0	0
Rent	£401	4	0	
Less Rent of Audit Officer's room	40	0	0	
							361	4	0
Total	£3,734	4	0

By Authority: GEORGE DIDSBURY, Government Printer, Wellington.—1879.